

WORLD JOURNAL OF APPLIED ECONOMICS

Volume 4

Issue 1

June 2018

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Publication Type: Online open access

Publication Frequency: Biannual

Publication Language: English

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- The topic should relate to economics, including the contiguous historical, social, and behavioural sciences and statistical as well as mathematical methods related to economics.
- Advertisements or surveys of contents of some other publication are not accepted, but review articles are.
- The paper must be complete and downloadable. Abstracts without a downloadable paper are not accepted.

Articles in English are accepted. Articles should be submitted online through the Journal's submission system. Submissions should consist of MS Office Word files.

The submission should include three files:

- a Title Page file,
- a Cover Letter file, and
- the Article Text (main text of the manuscript).

The title page should include: the title of the manuscript, the abstract, JEL codes, keywords and author information. Author information must include: names of all authors, a clear specification of the corresponding author, institutional affiliations of all authors and communication information (mail and e-mail addresses). The cover letter should address the editorial board and highlight the contribution of the submitted article and why it merits publication.

Main texts of submissions should adhere to the following submission formatting rules:

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- 3) Title should be followed by an abstract (Times New Roman, size 12, italic, single spaced; at most 250 words)
- 4) Abstract should be followed three to five JEL codes and three to five keywords.
- 5) Page numbers should be added at the centre of bottom of the page.
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- 9) Tables and Figures should be numbered sequentially. Their titles (captions) should be short, clear and precise. Relevant sources should be acknowledged. Data source used for the preparation of the table or the figure should be stated under the table or the figure.
- 10) Table captions should be above the table, format: Times New Roman, size 12, first letter of first word capital. Table body text should be: Times New Roman, size 12, single spaced.
- 11) Figure captions should be below the figure; format: Times New Roman, size 12, first letter of first word capital.
- 12) Equations should be numbered. Equation numbers should appear at the right margin, in parenthesis.
- 13) Footnotes should be evaded, and used only if absolutely necessary. Any relevant information should be embedded in text rather than in a footnote. If used, footnotes should be numbered and each should be at the bottom of each page.
- 14) Bulleting should be evaded, and used only if absolutely necessary.
- 15) References should be presented on a separate page. References and citations should follow the APA rules and guidelines. DOI numbers MUST be provided, when available.
- 16) Use of appendices should be minimised.
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All articles submitted to the WJAE are subjected to a double blinded peer review process to ensure the originality, quality and consistency. The process consists of the following steps:

- 1) Editorial desk evaluation: Submitted manuscripts are first evaluated by editorial board for originality, consistency and suitability to the scope of the journal. WJAE peer review policy does not allow editors to accept any articles at this stage of the review (i.e. without sending the article to external reviewers) no matter how exceptional it is. However, articles that are insufficiently original, have serious scientific flaws, display a poor command of the English language, or are outside the scope of the journal can be rejected directly by the Editorial Board. Note that the board decision is final. Please also note that WJAE uses several software solutions to control the originality of the manuscripts. In case of a serious plagiarism, we reject the manuscript immediately but also keep the right to take any measures related to the issue, including the notification of the authorities in the authors' institutions and/or elsewhere.
- 2) If the manuscript passes the desk evaluation, then it is assigned to a section editor, who is a member of the editorial team. The assigned section editor then sends the manuscript to at least two reviewers who are well demonstrated experts in the field of the manuscript with relevant publications and/or other scientifically acceptable outputs. Reviewers are expected to hold a Ph.D. or, in rare cases, have at least 10 years of working experience in the relevant field with proven proficiency. Reviewers are given 6 weeks to complete their reviews. However note that in some cases it can take longer than 6 weeks for some articles to be reviewed. After 6 weeks, WJAE sends regular reminders to the reviewers.
- 3) Once the review reports are received, editorial board evaluates the reports and makes a decision based on the reviewers' comments and suggestions.
- 4) The authors are notified about the decision.
 - a) If the decision is "Accept as it is" then authors are supplied with a copy editing version and asked to start the proof reading. The proof reading process should be completed within 2 weeks, latest.
 - b) If the decision is "Revisions Required" then authors are asked to revise their manuscript according to the reviewers' comments. The revised version submitted by the authors is evaluated by the editorial board and a final decision is made to accept or reject for publication. Note that the editorial board will evaluate the revised manuscript according to the reviewers' comments. Hence we urge the authors to address each specific point made by the reviewers, and justify their responses where appropriate. Listing how the authors have responded to each of the reviewers' comments is also considered as a good practice. The revision process should be completed within 2 weeks, latest.
 - c) If the decision is "Resubmit for Review", then authors are asked to revise their manuscript according to the reviewers' comments. The revised version is sent back to the reviewers for the second round of review. Reviewers then write a new report and the editorial board makes a decision based on the new report. Note that, the final decision will be made on the final quality of the manuscript, rather than the progress made by the authors.
 - d) If the decision is "Reject" or "Not suitable for WJAE" the author will be notified together with the reviewers reports to help them to improve their manuscript.

In the latter case, when possible, we will ask the reviewers to suggest a relevant journal to the author.

5) Once the review process is completed with an "Accept" decision the authors will be asked to cooperate with WJAE editorial desk for copy-editing and proof-reading for timely publication of their article.

Note that decisions of the Editorial Board who are responsible for the final decision are final. Further, note that the editorial board might change its decision if the due dates are not respected.

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